



Republic of the Philippines  
Professional Regulation Commission  
Manila



PROFESSIONAL REGULATORY BOARD OF MEDICAL TECHNOLOGY

Resolution No. 07  
Series of 2024

**GUIDELINES ON THE IMPLEMENTATION OF THE REFRESHER COURSE  
REQUIREMENT FOR THE MEDICAL TECHNOLOGISTS LICENSURE  
EXAMINATION UNDER SECTION 19 OF REPUBLIC ACT NO. 5527, AS AMENDED**

**WHEREAS**, Section 11 of Republic Act (R.A.) No. 5527, or the "Philippine Medical Technology Act of 1969", as amended, empowers the Professional Regulatory Board of Medical Technology (Board) to draft such rules and regulations as may be necessary to carry out the provisions of said Act;

**WHEREAS**, Section 19 of R.A. No. 5527, as amended, provides that in order to pass the examination, a candidate must obtain a general average of at least seventy-five percent (75%) in the written test, with no rating below fifty percent (50%) in any of the major subjects: *Provided*, That the candidate has not failed in at least sixty percent (60%) of the subjects computed according to their relative weights. An examinee shall not be allowed to take further examinations unless and until he/she shall have completed twelve (12) months refresher course in an accredited laboratory;

**WHEREAS**, there is a need to prescribe and issue guidelines on the refresher course requirement. For this purpose, consultative meetings were conducted with the representatives of the Commission on Higher Education (CHED) and the Philippine Association of Schools of Medical Technology (PASMETH) for the purpose of crafting and finalizing the guidelines.

**WHEREFORE**, for and in consideration of the above premises, the Board **RESOLVES**, as it is hereby **RESOLVED**, to issue the following "**Guidelines on the Implementation of the Refresher Course Requirement under Section 19 of Republic Act (RA) No. 5527, as amended**".

**RULE I  
QUALIFIED EDUCATION INSTITUTIONS**

**Section 1. Higher Educational Institutions Qualified to Offer Refresher Course.** Only Higher Education Institutions (HEIs) recognized and accredited by the CHED to offer a degree of Bachelor of Science in Medical Technology/Medical Laboratory Science shall be qualified to offer refresher course as contemplated in this Guidelines. Preferably, examinees shall take the refresher course in the HEIs from where they graduated to reinforce institutional accountability and responsibility.

**RULE II  
REQUIREMENTS FOR ACCREDITATION TO OFFER REFRESHER COURSE**

**Section 2. Documentary Requirements for Accreditation to Offer Refresher Course.** Qualified HEIs shall submit the following documentary requirements in order to be accredited to offer refresher course pursuant to this Guidelines:



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1. Letter of intent addressed to the Board to be signed by the President of the HEI or his/her duly authorized representative;
2. Certified true copy of the Certificate of Recognition to offer a degree of Bachelor of Science in Medical Technology/Medical Laboratory Science issued by the CHED.

**RULE III**

**PROCEDURE ON THE ACCREDITATION TO OFFER REFRESHER COURSE**

**Section 3. Procedure on the Accreditation to Offer Refresher Course** - The following procedure shall be observed in the processing of applications for accreditation to offer refresher course:

1. The applicant for accreditation shall submit the hard and soft copies of all the documentary requirements in PDF or JPG format saved in a flash drive to the Application Section of the Professional Regulation Commission (PRC/Commission) Regional Office.
2. The Application Section of the PRC Regional Office shall initially check the completeness of the requirements upon receipt thereof, record and log the receipt of the application and immediately forward the copies of the application documents to the Board, through the PRB Secretariat Division (D-SPRB).
3. The D-SPRB shall record the receipt of the documentary requirements and endorse the same to the Board.
4. A member of the Board shall be designated as the Focal Person who shall evaluate and primarily decide on the applications for accreditation. All applications found complete and in order shall be approved and the corresponding Certificate of Accreditation (Annex "A") signed by the Chairperson/OIC of the Board and Chairperson of the Commission shall be issued thereafter. Otherwise, the application shall be **DISAPPROVED** and a letter of disapproval shall be issued to the applicant concerned. In case there are additional documents required, the action on the application shall be **DEFERRED**. The applicant shall be given a period of ten (10) days from receipt of the notice of deferment within which to submit the required document/s. Failure of the applicant to comply within the prescribed time shall result in the **DENIAL** of the application.
5. The D-SPRB shall draft the Board Resolution, Certificate of Accreditation, Letter of Disapproval or Notice of Deferment, upon the instruction of the Board.
6. The Application Section of the PRC Regional Office shall release to the applicant the Certificate of Accreditation or Letter of Disapproval, or Notice of Deferment, as the case may be.
7. All applications approved by the Board Focal Person shall be ratified through a Resolution duly passed by the Board and the Commission.

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Implementation

**Section 4. Validity of Certificate of Accreditation.** The Certificate of Accreditation shall be valid for a period of five (5) years from the date of issuance, and which may be renewed for the same period of five (5) years, subject to compliance with all the requirements set forth in Section 2 hereof. Applications for renewal of accreditation shall be filed at least three (3) months prior to its expiration.

**Section 5. Accreditation Fee.** The Commission shall prescribe the amount to be paid as accreditation fee.

**Section 6. Roster of Accredited HEIs.** The Commission and the Board shall maintain a Roster of Accredited HEIs for monitoring and control purposes. The Roster shall be uploaded in the official website of the PRC and which shall be updated, as needed.

Examination applicants covered by the refresher course requirement must verify from the PRC website the list of HEIs which are accredited to offer refresher course.

**RULE IV**  
**COVERAGE OF THE REFRESHER COURSE**

**Section 7. Scope/Coverage.** The scope or coverage of the refresher course shall consist of the subjects in the Medical Technology Licensure Examination (MTLE), both the Theoretical and Practical (hands-on) components, to wit:

1. Clinical Chemistry
2. Microbiology and Parasitology
3. Hematology
4. Blood Banking and Serology / Immunology
5. Clinical Microscopy (Urinalysis and other body fluids)
6. Histopathologic Techniques, MT Laws and other Related Laws, and Code of Ethics

**Section 8. Form and Duration.** The form and duration of the refresher course shall either be:

Structured: Refresher Program Specifications with number of lecture and internship with specified exposure/contact hours required for each subject

Flexible: Self-directed rotation at the different sections of Medical Technology Assessment Program Seminar courses.

**Section 9. Medical Technology/Medical Laboratory Science Refresher Program Specifications.** The Refresher Program Specifications and the number of exposure/contact hours required for each main subject shall not be lower than the following which are distributed as follows:



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FIRST SEMESTER					SECOND SEMESTER				
COURSE	UNITS	LEC	LAB	HOURS	COURSE	UNITS	LEC	LAB	HOURS
Clinical Laboratory Practice (Internship)	12	0	12	832	Clinical Laboratory Practice (Internship)	12	0	12	832
Medical Technology Assessment Program 1 (MTAP-1)	2	2	0	36	Medical Technology Assessment Program 1 (MTAP-2)	2	2	0	36
Seminar 1	1	1	0	18	Seminar 2	1	1	0	18
TOTAL	15	3	12		TOTAL	15	3	12	

The number of exposure/contact hours in the Internship program is as follows:

SUBJECT	NUMBER OF HOURS
Clinical Chemistry	300 hrs
Analysis of Urine & Body Fluids (Clinical Microscopy & Parasitology)	200 hrs
Microbiology	250 hrs
Hematology	300 hrs
Blood Banking	200 hrs
Histopathologic Technique & Cytology	100 hrs
Immunology & Serology	220 hrs
Laboratory Management (Collection, Handling, Transport and Receiving of Specimen, Quality Assurance, Safety and Waste Management)	40 hrs
Phlebotomy	54 hrs
TOTAL	1,664 HRS

Reference Guidelines for Clinical Laboratory Practice: CHED CMO 13-S-2017, Appendix A- General Guidelines for Medical Technology Internship Program

**Section 10. Academic Freedom.** In deference to their academic freedom, the Accredited HEIs shall be given the discretion as to the scheduling of the refresher course, *provided*, that the minimum requirements specified in Section 9 of this Guidelines are satisfied.

## RULE V CERTIFICATE OF COMPLETION OF REFRESHER COURSE

**Section 11. Issuance of Certificate of Completion of Refresher Course.** Upon completion of the refresher course, the applicant shall be issued a Certificate of Completion, both for the structured and flexible format, by the accredited HEIs.

The Certificate of Completion of refresher course (12 months) shall bear the following:

1. Name of the Refresher taker
2. Inclusive date the course was taken
3. Module used and components of the module
4. Number of exposure/contact hour per subject
5. Name of the school and the accredited laboratory
6. Name and signature of the dean of the school

### **Section 12. Submission of the Certificate of Completion for Examination Purposes.**

The Application Section of the PRC Regional Offices shall require the submission of the Certificates of Completion from examinees who have failed in the MTLE the third time. The Certificate of Completion may only be used for a period of two (2) years from the date of issuance. After the lapse of this period, the examinee has to take another refresher course in order to be admitted to the next MTLE.

## RULE VI PENAL AND OTHER MISCELLANEOUS PROVISIONS

**Section 13. Violations and Penalties.** Persons found violating this Resolution shall be dealt with accordingly pursuant to Section 29 of R.A. No. 5527, as amended, and other applicable laws, rules and regulations.

**Section 14. Transitory Clause.** To provide for a smooth and seamless implementation of this Resolution, a transitory period of six (6) months shall be observed to enable HEIs intending to offer refresher course to fully comply with the requirements herein prescribed. Further, *Certificates of Completion* of refresher course that are not yet aligned with the new requirements shall continue to be accepted for purposes of the MTLE during this six (6)-month period.

After the lapse of the transitory period, all provisions of this *Guidelines* shall be enforced and implemented to their full extent.

**Section 15. Separability Clause.** In the event that any provision hereof be declared invalid for any reason, the other parts not affected thereby shall remain in force and effect.

**Section 16. Effectivity Clause.** This Resolution shall take effect after fifteen (15) days following its publication in the Official Gazette or in any newspaper of general circulation.

Let a copy of this Resolution be deposited with the University of the Philippines Law Center.

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Done in the City of Manila, this day of 19th day of March, 2024.

*Marilyn A. Cabal-Barza*  
**MARILYN A. CABAL-BARZA**  
Chairperson

*Leila Lany M. Florento*  
**LEILA LANY M. FLORENTO**  
Member

**VACANT**  
Member

ATTESTED BY:

*Louisa I. Bautista*  
**ATTY. LOVELIKA T. BAUTISTA**  
Chief PRO, PRB Secretariat Division

APPROVED:

*Charito A. Zamora*  
**CHARITO A. ZAMORA**  
Chairperson

*Jose Y. Cueto, Jr.*  
**JOSE Y. CUETO, JR.**  
Commissioner

*Erwin M. Enad*  
**ERWIN M. ENAD**  
Commissioner

**DATE OF PUBLICATION IN THE  
BUSINESS MIRROR: 22 AUGUST 2024  
EFFECTIVE DATE: 07 SEPTEMBER 2024**



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ANNEX A

**PROFESSIONAL REGULATORY BOARD OF MEDICAL TECHNOLOGY**

**CERTIFICATE OF ACCREDITATION**

\_\_\_\_\_-No. 20\_\_\_\_\_-

Pursuant to Resolution No. \_\_\_\_ (s. 2024) or the "Guidelines on the Implementation of the Refresher Course Requirement for the Medical Technologists Licensure Examination under Section 19 of Republic Act No. 5527, as amended", the Board hereby issues this Certificate of Accreditation to \_\_\_\_\_ located at \_\_\_\_\_ for having complied with all the requirements for accreditation.

This Certificate shall be valid until \_\_\_\_\_ unless sooner revoked or canceled for just cause and upon due notice and hearing.

**MARILYN A. CABAL-BARZA**  
Chairperson